

# Colchester and Parks Recreation

MINUTES  
Colchester Parks & Recreation Commission  
April 1, 2013  
Bacon Academy  
Media Center  
7:00 PM

HANCOY A. BRAY  
TOWN CLERK

*Hanchoy A. Bray*

2013 APR -4 PM 3:50

RECEIVED  
COLCHESTER, CT

**Members Present:** S. O'Leary, E. Kundahl, N. Kaplan, L. Stephenson, L. Dimock, C. Ferrante and T. Loskant, M. Kennedy and K. Moody

**Members Absent:** D. O'Brien

**Others Present:** C. Hancin, P. McDowell, L. Webster and Citizen

**1. Call to Order**

Chairman O'Leary called the April 1, 2013 meeting to order at 7:02 p.m.

**2. Additions to Agenda**

None

**3. Citizen's Comments**

None

**4. Acceptance of Minutes: March 11, 2013**

N. Kaplan **MOTIONED** to approve the minutes of the March 11, 2013 special meeting as written. **SECONDED** by E. Kundahl. L. Dimock, C. Ferrante and K. Moody abstained. All other members present voted in favor, **MOTION CARRIED.**

**5. Reading of Correspondence**

Chairman O'Leary stated he was contacted by Goodtimes Motoring Club, organizers of the car show on the Town Green, asking if the Parks and Recreation committee would revisit the pricing of events held on the Green. L. Webster spoke on behalf of the Goodtimes Motoring Club.

C. Ferrante **MOTIONED** to accept the Town of Colchester Special Event Permit Fee with the following additional language for events on the Town Green: Friday thru Sunday at \$50/day non-refundable fee for event day, setup, breakdown and rain dates. Monday thru Thursday at \$50/day non-refundable fee for event day, setup, and breakdown. Rain dates will be scheduled without a fee. If a rain date is selected by another organization for use, the initial organization will be required to pay the \$50/day fee to secure the date. If a rain date is used at anytime, a \$50 fee will be assessed. **SECONDED** by M. Kennedy. L. Stephenson opposed. All other members present voted in favor, **MOTION CARRIED.**

**6. Committee Reports**

- Facilities – none
- Finance/Administration – none
- Programs – none
- BOS Liaison – none
- BOF Liaison - none
- BOE Liaison – none

**7. Discussion and Possible Action on the Donate for Life Flag**

S. O'Leary stated Peter Kupczak requested permission to hang the Donate for Life Flag the last two weeks in April. This would mean the POW-MIA flag would have to come down for those two weeks. S. O'Leary will contact the veterans group to ask their permission to take down the POW-MIA flag for those two weeks. E. Kundahl **MOTIONED** to fly the Donate for Life Flag the last two weeks in April and be forwarded to the Board of Selectman for their approval. **SECONDED** by L. Stephenson. All members present voted in favor, **MOTION CARRIED.**

**8. Recreation Supervisor's Report (Monthly)**

C. Hancin read the Recreation Supervisor's report which gave an overview of the 2013 camp staff schedule and the Recreation Specialist's report that stated the winter programs are going well, spring registrations have started and April vacation camp has 18 full day campers and 10 in extended care. L. Stephenson **MOTIONED** to accept the Recreation Supervisor's report and Recreation Specialist's report. **SECONDED** by C. Ferrante. All members voted in favor, **MOTION CARRIED.**

**9. Recreation Manager's Report**

C. Hancin read the Recreation Manager's Report which included the cuts to the proposed 2013-2014 budget. C. Hancin stated her concern that the proposed cuts will lead to potential cuts to programs and services. C. Hancin also reported the Bulletin is no longer printing the Colchester Connections due to a cost increase and she is looking at other options, on-line Spring and Summer reservations for the pavilion will be available by the end of the week, the Colchester Dog Park Easter egg hunt was very successful, the Spring Clean-up event will take place on Saturday, April 6<sup>th</sup> and sponsors/volunteers are still needed, and the Colchester Orchestra had a great turnout for their Spring Show. N. Kaplan **MOTIONED** to accept the Recreation Manager's report. **SECONDED** by E. Kundahl. All members voted in favor, **MOTION CARRIED.**

**10. General Comments**

None

**11. Adjournment**

N. Kaplan **MOTIONED** to adjourn the meeting at 8:10 p.m. **SECONDED** by E. Kundahl. All members present voted in favor, **MOTION CARRIED.**

Respectfully Submitted,

Gina Santos, Clerk